

ULGHAM PARISH COUNCIL
Clerk to the Council – Mrs Kathleen Mavin
E mail ulghamparishcouncil@gmail.com

15 May 2019

Dear Councillor

You are invited to attend the **ANNUAL MEETING** of the Parish Council which will be held in the Women's Institute Hall, Ulgham on **MONDAY 20 MAY 2019** commencing at 7.00 p.m.

A G E N D A

1 Chairman's report

2. Appointment of Chairman 2019-20

To appoint a Chairman for the year 2019-20.

3. Appointment of Vice Chairman 2019-20

To appoint a Vice Chairman for the year 2019-20

4. Questions from Parishioners

Parishioners will be allowed a period of 20 minutes to raise any issues of concern. Any matters raised may be answered forthwith or referred for further discussion by the Parish Council at a future date.

5. Minutes

To approve the Minutes of the Monthly meeting of the Parish Council held on 15 April 2019. (Copy attached).

6. Appointment to Outside Bodies

To confirm appointments to the Outside Bodies listed below, current appointments are also listed:

- (i) Sisters Wind Farm Community Benefits Fund Committee – Councillor J Scott

- (iii) Ulgham Village Committee – All Councillors are members of this Committee through the UVA or Playing Fields
- (v) Druridge Bay Regeneration Partnership – Councillors Mrs H Shaw and Mrs L Newman

7. **Annual Governance and Accountability Return for 2018-19**

- (i) To consider and agree any actions arising from the report of the internal auditor (copy attached)
- (ii) To approve the Annual Governance Statement (draft copy attached)
- (iii) To approve the draft annual accounts for 2018-19
- (iv) To approve the Accounting Statement and Explanation of Variances (attached)
- (v) To confirm and approve the Certification of Exemption (draft copy attached)

8. **Correspondence**

- (i) Zurich Insurance – Annual renewal of insurance Policy - £546.35
- (ii) Northumberland Assoc. of Local Councils – Subscription Fee + Local council review subscription - £118.02
- (iii) NCC – Housing Strategy for Northumberland 2019-2021 - copy previously circulated by email. **Please advise if you require a hard copy**

Any other correspondence will be reported at the meeting.

9. Reports from Committees

- (i) Ulgham Village Committee

10. **Accounts for Payment - to authorise payment of the following:-**

- (a) Clerk – May salary, expenses, mileage – £220
- (c) HMRC – paye payment – £91.60
- (d) Ulgham PCC – Cutting of churchyard – to be advised
- (e) Zurich Insurance – annual renewal £546.35
- (f) NALC subscription - £118.02
- (g) J M Champion K9 Cleanup – grass cutting in the village – amount to be advised

11. **Reports from Chairman and Members**

12. **Date of next meeting – 17 June 2019**