

ULGHAM PARISH COUNCIL

**Minutes of a meeting of the Parish Council held in the Women's Institute Hall on Monday
16 September 2019**

Councillor J Scott (in the Chair)

Councillors G Brown, Mrs H Shaw and Mrs L Newman

Apology for absence from County Councillor D Towns

Also in attendance 5 parishioners

25/19 QUESTIONS FROM PARISHIONERS

Mrs Lamb referred to the recent purchase of the defibrillator. She stated that the Stephen Carey Fund got them at a good price and the WI had suggested that they would like to give a donation towards the Fund. The UVA had also agreed to provide some funds. The Parish Council agreed to give a donation of £50.

A resident stated that there were now horses in the pasture behind her property. The gates had been left open which had caused a problem. She also mentioned that lights had been seen down there late at night and it was thought that 'lamping' was taking place. She asked if this could be reported to the Police. It was suggested that the best course of action was to ring 101. It had also been noticed that a lock was now on the gate to the area where horses were being kept.

A resident asked if there was any further information regarding the caravan site. The Clerk reported that following an email received from another resident after the July meeting, she had contacted the Camping and Caravan Club again to raise the various queries. She read out the email which confirmed that the owner was aware of the basic requirements listed in their guide; the site would not be able to go ahead without these facilities. It also confirmed that only tents and small motorhomes would be allowed at the site due to the access issues. It also confirmed that the details were not on their website yet as the site was not read to accept members. The resident mentioned the frequent noise of grass cutting coming from the site.

A resident reported leaking water at a manhole to the south of the bridge on the northbound side of the road. It appeared to be a storm drain.

A resident asked if there was an update regarding the footpath situation. He had not received anything from NCC. He also mentioned that he was unable to find an officer structure on the NCC website.

The Parish Council agreed to raise the issue of the footpaths at the forthcoming Town and Parish Council being held in October.

26/19 MINUTES

Members were asked to approve the minutes of the Parish Council meeting held on 15 July 2019.

In relation to Minute 24/19 Councillor Mrs Shaw mentioned that she had visited the estate agent for the property referred to in this minute. They had agreed to contact the owner. It was

confirmed that the hedges had been cut. She was grateful that an article had appeared in the recent newsletter reminding residents of the need to cut their hedges. There were still various hedge related issues that were causing an obstruction in the village. The Chairman reminded those present that hedges could not be cut before 1 September.

RESOLVED – The minutes be approved.

27/19 **CORRESPONDENCE**

(i) Ulgham Meadows Land

The Chairman confirmed that the Wind Farm meeting was being held the following day. He commented that the UVA had put in a good submission.

RESOLVED – The information be received.

(ii) Local Transport Plan (LTP) 2020-21

Members were reminded that this matter had been deferred from the last meeting. They were also reminded that the inclusion of the 'Not suitable for HGV vehicles' signage at the Ford at Ulgham Grange had been included in the LTP for the current year.

The deadline for a response was Friday 4th October. In relation to the criteria members noted that items relating to public rights of way maintenance could be included and they agreed to put forward an appropriate request for the work to be carried out in Ulgham.

RESOLVED – It was agreed to submit a response by the deadline date of 4th October relating to maintenance of the public rights of way in the Parish.

(iii) Request for a litter bin at the Tennis Courts

A request had been received to install a litter bin at the tennis courts.

The Chairman reported that there was a litter bin that had been made available and this would be installed as soon as possible.

RESOLVED – The information be received.

(iv) Letter received from NCC re notice of carriageway/patching works to be carried out at Manor Farm on 23rd September

Information had been received from NCC regarding the above works. This had been circulated to Councillors and information had been included on the parish council page of the Ulgham village website. It appeared that letters had been sent to those affected by the works.

Pedestrian access would be available at all times however, vehicle access could be restricted during the period of the works.

RESOLVED – The information be noted.

28/19 Audit 2018-19 – formal approval of accounts

Councillors were reminded that they had agreed to submit an exemption certificated to the external auditors as their income and expenditure was under the threshold amount of £25,000. All of the required documentation had been available on the village website for the requisite time period. In the absence of any questions from residents or the external auditor, the Parish Council was asked to formally approve the accounts for 2018-19.

RESOLVED – The Parish Council formally approve the final accounts for the financial year 2018-19.

29/19 REPORTS FROM COMMITTEES

(i) Ulgham Village Committee

It was reported that the hanging baskets would be coming down this month. It was being suggested that non-stop begonias would be planted next year however, they required a lot of water.

The AGM would be held on October 10th at 7.30 p.m. with wine and cheese being served. Everyone was welcome to attend.

Preparations were underway for 5th November.

RESOLVED – The information be noted.

30/19 ACCOUNTS FOR PAYMENT

It was noted that the following accounts were now due for payment:

- (a) Clerk, September salary, expenses, £205.00
- (b) HMRC – paye payment, Clerk - £91.60
- (c) Donation to Stephen Carey Fund - £50.00

31/19 REPORTS FROM CHAIRMAN AND MEMBERS

Councillor Brown mentioned the Parish notice board, he was unsure whether it had been knocked by the grass cutting machinery. Repairs to put it back in place would be carried out in the next few days.

It was reported that Faculty required for fitting of the handrail had been received. The Diocese had been advised that this work had been carried out for safety reasons. The wording for the seat plaque had also been agreed, subject to minor wording amendments. The Archdeacon had been very impressed by the work carried out.

Councillor Mrs Shaw reported that two seats were badly in need of repair. One at the end of Manor Court and Adam's seat. Some work had been carried out to Adam's seat but it was agreed that it was not sitting right. It was agreed to see if any repairs could be carried out.

She reported on a couple of complaints that had been received regarding the weeds outside of the Forge pub and there were concerns regarding the safety of the sign.

She mentioned that two officers were prepared to attend the next meeting to provide information regarding community assets.

She also mentioned that several people had complained about the dreadful smell recently. The Chairman reported that this would be Agrivert which dissipated quickly.

The new gateway and signage at the Cockles road was mentioned. The Chairman had tried to contact the enforcement officer at NCC but had been unable to speak to him prior to the meeting.

32/19 **DATE OF NEXT MEETING**

The next meeting would be held on Monday 21st October 2019 in the WI Hall, Ulgham at 7.00 p.m.