

ULGHAM PARISH COUNCIL
Clerk to the Council – Mrs Kathleen Mavin
E mail ulghamparishcouncil@gmail.com

11 September 2019

Dear Councillor

You are invited to attend a **MEETING** of the Parish Council which will be held in the Women's Institute Hall, Ulgham on **MONDAY 16 SEPTEMBER 2019** commencing at 7.00 p.m.

A G E N D A

1. Questions from Parishioners

Parishioners will be allowed a period of 20 minutes to raise any issues of concern. Any matters raised may be answered forthwith or referred for further discussion by the Parish Council at a future date.

2. Parish Council Business

This is the formal part of the Parish Council agenda when decisions are made by the Parish Council. **Members of the public are not entitled to participate.**

3. Minutes

To approve the Minutes of the Monthly meeting of the Parish Council held on 15 July 2019 (Copy attached).

4. Correspondence

- (i) Ulgham Meadows land - update
- (ii) Local Transport Plan 2020-21 – deferred from the last Meeting – response to be submitted by 4.10.19
- (iii) Request for a litter bin at the tennis courts – to discuss this Request.
- (iv) Letter received from NCC re notice of carriageway/patching works to be carried out at Manor Farm on 23/9/19 with temporary traffic control. Previously circulated

Any additional items of correspondence will be reported at the meeting.

5. Audit 2018-19 – formal approval of accounts – Clerk to report
6. Report from Ulgham Village Committee
To receive any report or items from the above Committee.
7. **Accounts for Payment - to authorise payment of the following:-**
 - (a) Clerk – September salary, expenses mileage – £205 .00
 - (b) HMRC – PAYE payment – Clerk - £91.60
 - (c) Ulgham PCC –50% contribution towards cutting of churchyard –
Amount to be advised if any
8. **Reports from Chairman and Members**
9. **Date of next meeting – 21st October 2019**