

ULGHAM PARISH COUNCIL
Clerk to the Council – Mrs Kathleen Mavin
E mail ulghamparishcouncil@gmail.com

12 August 2020

Dear Councillor

You are invited to attend a **MEETING** of the Parish Council which will be held in the Women's Institute Hall, Ulgham on **MONDAY 17th AUGUST 2020** commencing at 7.00 p.m.

A G E N D A

1. Questions from Parishioners

Parishioners will be allowed a period of 20 minutes to raise any issues of concern. Any matters raised may be answered forthwith or referred for further discussion by the Parish Council at a future date.

2. Parish Council Business

This is the formal part of the Parish Council agenda when decisions are made by the Parish Council. **Members of the public are not entitled to participate.**

3. Minutes

To approve the Minutes of the Monthly meeting of the Parish Council held on 16th March 2020 (Copy attached).

4. Annual Governance and Accountability Return for 2019-20

- (i) To consider and agree any actions arising from the report of the internal auditor (copy attached)
- (ii) To approve the Annual Governance Statement (draft copy attached)
- (iii) To approve the draft annual accounts for 2019-20
- (iv) To approve the Accounting Statement and Explanation of Variances (attached)
- (v) To confirm and approve the Certification of Exemption (draft copy attached)

5. **Accounts for Payment - to authorise payment of the following:-**
 - (a) Clerk – August salary, expenses, mileage – £190.00
 - (b) HMRC – paye payment – Clerk - £91.60
6. **Report from the Chairman**
7. **Date of next meeting – To be confirmed**