

ULGHAM PARISH COUNCIL
Clerk to the Council – Mrs Kathleen Mavin
E mail ulghamparishcouncil@gmail.com

16 May 2018

Dear Councillor

You are invited to attend the **ANNUAL MEETING** of the Parish Council which will be held in the Women's Institute Hall, Ulgham on **MONDAY 21 MAY 2018** commencing at 7.00 p.m.

A G E N D A

1 Chairman's report

2. Appointment of Chairman 2018-19

To appoint a Chairman for the year 2018-19.

3. Appointment of Vice Chairman 2018-19

To appoint a Vice Chairman for the year 2018-19

4. Questions from Parishioners

Parishioners will be allowed a period of 20 minutes to raise any issues of concern. Any matters raised may be answered forthwith or referred for further discussion by the Parish Council at a future date.

5. Minutes

To approve the Minutes of the Monthly meeting of the Parish Council held on 16 April 2018. (Copy attached).

6. Appointment to Outside Bodies

To confirm appointments to the Outside Bodies listed below, current appointments are also listed:

- (i) Sisters Wind Farm Community Benefits Fund Committee – Councillor J Scott

- (iii) Ulgham Village Committee – All Councillors are members of this Committee through the UVA or Playing Fields
- (v) Druridge Bay Regeneration Partnership – Councillors Mrs H Shaw and J Scott

7. **Annual Governance and Accountability Return for 2017-18**

- (i) To consider and agree any actions arising from the report of the internal auditor (copy attached)
- (ii) To approve the Annual Governance Statement (draft copy attached)
- (iii) To approve the draft annual accounts for 2017/2018
- (iv) To approve the Accounting Statement and Explanation of Variances (attached)
- (v) To confirm and approve the Certification of Exemption (draft copy attached)

8. **Correspondence**

- (i) Zurich Insurance – Annual renewal of insurance Policy - £538.32
- (ii) Update re war memorial
- (iii) Speed reduction scheme
- (iv) GDPR - update

Any other correspondence will be reported at the meeting.

9. **Planning applications**

- (i) Outline application for redevelopment of previously Developed land (stables and outdoor yard area) for up to 5 two storey dwellings – Southcroft Stables, Ulgham
- (ii) Application for land east of Lynebank in respect of Reserved matters, application for access, appearance, Landscaping, layout and scale relating to approved outline Planning permission – 18/01391/REM
- (iii) Planning application 18/01508/FUL for the construction of two Dwellings on land north of Lynebank, Ulgham has been Received. Comments required by 30-5-18

10. **Reports from Committees**

- (i) Ulgham Village Committee

11. **Accounts for Payment - to authorise payment of the following:-**

- (a) Clerk – May salary, expenses, mileage – £210
- (c) HMRC – paye payment – £91.60
- (d) Ulgham PCC – Cutting of churchyard – to be advised
- (e) Zurich Insurance – annual renewal £538.322
- (f) J M Champion K9 Cleanup – grass cutting in the village –

amount to be advised

11. **Reports from Chairman and Members**
12. **Date of next meeting – 18 June 2018**