

**PLEASE NOTE THESE MINUTES HAVE NOT YET BEEN RATIFIED BY THE PARISH
COUNCIL
ULGHAM PARISH COUNCIL**

**Minutes of a meeting of the Parish Council held in the Women's Institute Hall on Monday
17th August 2020**

Councillor J Scott (in the Chair)

Councillors G Brown, Mrs H Shaw and Mrs L Newman

Also in attendance 7 parishioners

1/20 QUESTIONS FROM PARISHIONERS

The Chairman welcomed everyone to the August meeting of the Parish Council. The Council did not usually meet in August however, it was necessary to approve the Audit information.

A resident raised the issue of the County Council cutting down the bunting in the village after the VJ Day event on Saturday. Residents were upset with the approach taken and the fact it was cut down and left out in inclement weather. It was also felt to be a waste of time and resources. An earlier incident on the 14th August with NCC Highways was also mentioned. The Chairman had raised this with the County Councillor David Towns and asked him to look into this.

The Treasurer of the UVA formally thanked the Parish Council for their contribution towards the hanging baskets for the village.

A resident mentioned correspondence he had had with the Camping and Caravan Club regarding a covenant on the site and it had been confirmed that the owner could not use the site for camping and caravans until September 2022.

The resident confirmed that he had purchased the woodland area behind the site.

A resident wished to thank the Parish Council and all the volunteers who had worked hard to help residents of the parish during the recent period of lockdown. The regular newsletters including details of businesses that were delivering supplies had been invaluable at such a difficult time.

2/20 MINUTES

Members were asked to approve the minutes of the Parish Council meeting held on 16 March 2020.

In relation to Minute 73/19 (i) details of crimes that had been committed in the village in the previous week had been reported to the Police and residents had been asked to be vigilant in a newsletter drop that had gone out immediately after the burglaries.

There had been a large increase in the amount of fly tipping that had taken place in and around the area and this would also be reported to the Police. It had already been reported to the County Council.

There had been reports of a large number of young people playing at the meadows recently and the noise of revving engines had been mentioned.

It had been suggested that a camera should be purchased and used for surveillance but this would be difficult to implement due to the many regulations involved in the use of covert surveillance cameras.

In relation to the Minute 73/19(i) it was reported that the Cricket Club had purchased a further container.

RESOLVED – The minutes be approved.

3/20 ACCOUNTS FOR PAYMENT

It was noted that the following accounts were now due for payment:

- (a) Clerk, August salary, expenses, £190.00
- (b) HMRC – PAYE payment, Clerk - £91.60

4/20 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2019-20

A copy of the Annual Governance and Accountability Return (AGAR) for 2019-20 had been circulated to Councillors together with a report prepared by the Clerk to the Council. Councillors were asked to consider and agree the various sections of AGAR and to approve the draft annual accounts for 2019-20.

As the Council's income and expenditure was below the limit of £25,000, the Parish Council were asked to decide whether they wished to approve and submit the Certificate of Exemption for 2019-20.

RESOLVED –

- (i) The Parish Council approve the report of the internal auditor as set out within the AGAR.
- (ii) The Parish Council approve the Annual Governance Statement as set out within the AGAR.
- (iii) The Parish Council approve the draft final accounts for 2019-20.
- (iv) The Parish Council approve the Accounting statement and explanation of variances as circulated.
- (v) The Parish Council confirm and approve the Certificate of Exemption and agree that this be submitted to the external Auditors, PKF Littlejohn.
- (vi) The Parish Council agreed the suggested dates for the exercise of public rights which were from 19th August until 30th September.

5/20 REPORTS FROM CHAIRMAN

The Chairman reported that after the last Council meeting held in March, the UVA and the Parish Council had worked together to compile a list of volunteers who would be willing to help

those in need of assistance in the village during the ongoing situation with the Coronavirus with tasks such as shopping, collecting groceries and walking dogs. Weekly newsletters were sent out to advise people of various issues such as where they could access groceries that would be delivered etc. He wished to thank Helen Dunn and Helen Shaw for all of their work on the newsletters which had been gratefully received.

A letter had gone out to all residents immediately following the burglaries the previous Monday which had been much appreciated.

He wished to sincerely thank everyone for all for the excellent work they had carried out during the difficult time.

The Chairman mentioned the new speed indicator sign that had been purchased and erected recently. The sign had a facility for logging the speed of vehicles which could prove useful in the future. It was felt that it was showing signs of being beneficial with residents reporting seeing speeding vehicles that had slowed down as they got near to the sign.

The break ins had already been mentioned. Five cars had been broken into and small amounts of cash had been taken. It was hoped that a residents CCTV may prove useful in finding the culprit. One item taken from a car had been recovered.

A request had been made by the owner of the stables at the top of the meadows to have a water connection that would need to go over the meadows land. This had been agreed in principle however, the Parish Council had checked this with a land agent who had said that a wayleave would be required as compensation for crossing this land. This was ongoing.

6/20 DATE OF NEXT MEETING

The date of the next meeting would be confirmed.