

ULGHAM VILLAGE ASSOCIATION
Minutes of Annual General Meeting
Tuesday 24th January 2023 at 7pm

Attendees: HelenShaw(HS) Lynne Scott(LS) George Brown(GB) Helen Dunn(HD) Jim Scott(JS) Colin Tait(CT) Pauline Martin(PM) Laura Chisholm(LC) Pam Lamb(PL) T Groom(TG) P Groom(PG) Angela Frost(AF) Alan Frost(Alf) Avril Warlow(AW) Eric Winton(EW) Maureen Shotton(MS) Adrian Shotton(AS) David Parkin(DP) Denise Elliott(DE)

1. Welcome

HS opened the meeting and welcomed the above attendees.

2. Apologies for Absence

Deb Wilson Lesley Newman Janet Brown Lynn Lycett Malcolm Lycett Paul Martin Peter Elliott

3. Minutes of last AGM Thursday 27th January 2022

These minutes were projected onto the large screen for everyone to read.

4. Matters Arising

- DE said that she had obtained a pair of special scissors for cutting clothing and had put them in the First Aid Box. These scissors will be put in the Defibrillator Bag.

5. Reports

Chair

- HS said it has been a learning curve for herself and LS this last year.
- HS expressed her thanks to all the representatives and their helpers from the groups in the village; St John's Church, WI, Cricket Club, Meadows, Little Owls. Thanks were given to the Litter Picking team who do a very good job in keeping the village tidy.
- The UVA needs continuing help and new helpers are very welcome.
- New planters for the village were purchased using grant money from the Windfarm Community Benefit Fund.
- The Platinum Jubilee weekend was celebrated with various events culminating in Party in the Park which was well attended and thanks were given to everyone who helped.
- A tribute was made to the Queen's death a condolence book for residents to write in was made available in the WI Hall and the Church. The condolence book is now held in the Archives at County Hall.
- Fireworks Night is one of the main events in the UVA calendar and was another successful evening and thanks were given to all the soup makers, helpers on the day and those who helped to clear up the next morning.
- DP, HS and LS met with Steve Lowe looking at the care and maintenance of the Meadows. The steps into the Meadows from the stile were of concern and were temporarily closed.
- Many thanks given to Martin Lee, an Ulgham Resident, who came with his team and completely renovated the steps making them much easier and safer to navigate.

- Work to continue in the Meadows in the Spring.
- Rendezvous continues to meet every week.
- This year the Ulgham Newsletter has been reviewed and altered. Many thanks to Deb Wilson for her hard work and effort in producing the newsletter.
- There has continued to be a great community effort in the village and it is a privilege to work and live in Ulgham.

Treasurer

1. The Fireworks event is the main moneymaking event.
2. The Platinum Jubilee celebrations were free.
3. As of 30th December 2022 there was £2,631.55 in the UVA bank account.
4. DE who is First Aider at the Fireworks event said she has renewed her St John's Ambulance training for another three years which saves paying out £150 for a person from St John's Ambulance to attend the event.
5. George Brown will continue as Treasurer.

6. Nominations

- No nominations were received for officer posts. Helen Shaw and Lynne Scott agreed to continue as Chair and Secretary.

7. Representatives from Groups

- The following representatives were ratified:
 Church – Pam Lamb
 WI – Pauline Martin
 Cricket Club – Colin Tait
 Meadows – David Parkin
 Playing Fields – Jim Scott
 Little Owls – Susan Gill

8. Neighbourhood Watch

- Veronica Duffield would like to step down as the village Neighbourhood Watch coordinator but would be happy to support with the transition to a new person.
- HS asked if anyone would like to take on the role of coordinator and to speak with her later.
- LS said that Deb Wilson would be happy to take on the role if no one else came forward.

9. Safeguarding

- The Safeguarding policy is an overarching policy and pertains to anyone involved in functions and is needed for Fireworks Night, Ulgham Feast, Rendezvous and the Meadows.
- Deb Wilson is the Lead Safeguarding Officer and Helen Shaw is the Second Safeguarding Officer. One Call (Social Services) can also be contacted. The Safeguarding Policy will be amended and given out at the next meeting in March.

10. Village Newsletter

- HS said that the newsletter was bi-monthly but general consensus was that a monthly newsletter was better and printed on a tri- fold A4 sheet. Feedback from Deb Wilson was

that it was difficult to put together, there was repetition every month and the print had to be much smaller.

- January's newsletter was printed on one side of A4 paper.
- HS suggested that moving forward an annual information sheet with contacts, information about the Church, WI and times of regular weekly meetings at the WI Hall would be distributed. Then there would be a monthly news sheet detailing events, village news, next dates.
- HS said that the newsletter in paper form can be difficult to post through modern letterboxes. The printer of the newsletter said he would be able to print them on A4 card.
- The cost for the annual information sheet would be £20
- The monthly cost of the newsletter would be £20
- PL said she thought it was a good idea rather than repeating the same information each month.
- The consensus was to try this idea out.
- February's news letter will be on a single sheet.
- HS asked if anyone wanted to produce the newsletter and would be welcome to speak with her.
- HS said Deb was happy to continue producing the newsletter if no one else wanted to.

11. Village Website

- HS said that the website showed the minutes of Parish Council meetings, minutes of UVA meetings and UVA newsletters.
- HS asked if anyone had any thoughts about the website.
- Any changes would need to be discussed with Leigh Ellwood who runs the website.
- AF said that she felt information needs to be on the archive under separate headings as she found it difficult to read through all the individual PDF letters.
- DE said that her son is very competent in computing.
- HS said the website would be discussed again at the next meeting.

12. UVA Printer

- HS said that the present printer in the WI Hall is not able to be used as it is very old and does not connect with laptops. It would be useful to have an operational printer.
- An attendee said that some printers operate with an ink tank rather than cartridges.
- PM said that the WI Hall has the internet and she asked how many people used it.
- HS said a reminder would go in the newsletter to remind clubs that they can have access to the internet and the screen.

13. Date of Next Meeting

- HS said that this meeting would include discussions about the King's Coronation and the Meadows and the Meadows working party should be invited to attend.
- The next UVA meeting will be on **Wednesday 15th March 2023 at 7.30pm.**